



**Purpose:** Procurement Services SA is the government’s chief advisor on all procurement, delivering value for money and better outcomes to the communities of South Australia.



## Objective 1:

**Build and maintain our people’s capability, and foster a high-performing team culture**

*Strategic Alignment:*  
Supports DTF Objective 1: Empower and trust our skilled, diverse, flexible and committed people

### Actions:

1. Develop and fund a Capability Development strategy for our people
2. Develop knowledge sharing and job opportunities across the unit
3. Develop open and transparent communication strategy across the Unit
4. Develop a PSSA succession plan
5. Develop a PSSA wellbeing program

### Measures:

1. Implementation of Capability Strategy for our people by September 2021
2. Implementation of PSSA wellbeing program by 31 December 2021
3. Implement succession plan by March 2022
4. Implement communication strategy by 30 June 2021

### What does success look like:

1. Each person has tailored capability plan as part of their performance process by 30 December 2021
2. 10% of all staff have MCIPS by 30 June 2023
3. Uptake of at least one wellbeing initiatives by each person by 30 June 2022
4. 10% reduction in absences by 30 June 2022 (benchmarked against 2020/21)
5. 15% increase in Team Climate Survey results by 30 December 2022



## Objective 2:

**Maximise the value delivered to the South Australian community from the government’s significant procurement expenditure**

*Strategic Alignment:*  
Supports DTF Objective 2: Promote and Support Responsible budget and Financial management

### Actions:

1. Develop a whole of government reporting system to provide real-time information on procurement and contracting activity
2. Develop a process to collate and publish whole of government Forward Procurement Plans
3. Develop a best-practice procurement framework for all public authorities
4. Develop benchmarking matrix for procurement operation across government
5. Develop processes and systems to reduce the cost of doing business with the government
6. Develop best practice contract management processes to ensure benefits realisation from procurement projects

### Measures:

1. Implementation of best-practice procurement framework
2. Creation of system to capture Forward Procurement data from public authorities
3. Communication to industry groups on Forward Procurement Data
4. Release a whole of government reporting system to provide real-time information on economic outcomes
5. Public authorities use procurement and contracting data to support evidence-based decision making
6. Increased use of government reporting system by public authorities
7. Identification of contract leakage
8. Reduction in effort to produce accurate government reporting
9. Ensuring government reporting system is fit for purpose
10. Develop a register to record all realised contract management benefits
11. Develop a capability program for public authorities

### What does success look like:

1. All public authorities transitioned to new procurement framework by 30 June 2022
2. Access of Forward Procurement data by suppliers
3. Forward Procurement data is timely and up to date
4. Reduce duplication of procurement activities across government
5. Reduce duplication of reporting and data collection
6. Reduction in contract leakage across public authorities
7. Automation for matching financial and procurement data sets on economic outcomes



## Objective 3:

**Provide specialist procurement services to support the delivery of the government’s objectives**

*Strategic Alignment:*  
Supports DTF Objective 3: Deliver timely high-quality services to meet the needs of our clients

### Actions:

1. Establish strategic whole-of-government contracts to deliver the objectives of public authorities
2. Provide a fee-for-service arrangement to support public authorities in delivering their objectives while avoiding high cost private sector support
3. Become a professional service of choice for public authorities
4. Provide support and advice to public authorities to raise their awareness of procurement and contract management and internal capability

### Measures:

1. Number of active procurement projects managed by PSSA
2. Number of contracts actively managed by PSSA
3. Increase in the number of new client arrangements established
4. Implementation of operation function to ensure flexibility to meet service demands
5. Scheduled training to public authorities on how to use PSSA contracts

### What does success look like:

1. Increased engagement by public authorities through fee-for-service arrangements
2. Public authority’s first choice as a reliable source of support and advice
3. Shifting profile of services provided to public authorities
4. 10% increase in client satisfaction for PSSA managed processes
5. 80% customer satisfaction for PSSA
6. 13 new Whole-of-Government contracts put in place



## Objective 4:

**Strengthen collaborative arrangements to set strategic direction for procurement across government**

*Strategic Alignment:*  
Supports DTF Objective 4: Collaborate to deliver high-quality advice, policy, compliance and regulation

### Actions:

1. Establish and provide executive support the Procurement Review Committee
2. Provide executive support to the Heads of Procurement group
3. Establish and provide executive support to across government Communities of Practice
4. Establish and provide executive support to formalised working groups with industry, including the Industry Advisory Group and Not-for-Profit working group
5. Implement the SA Productivity Commission, Statutory Authorities Review Committee and the Not-for-Profit recommendations on procurement, systems, and contract management
6. Actively engage with the Australasian Procurement and Construction Council

### Measures:

1. Establishment of the PRC Terms of Reference, membership, and meeting frequency
2. Establishment of the IAG Terms of Reference, membership, and meeting frequency
3. Establishment of the Communities of Practice
4. SAPC, SARC and NFP recommendations are progressed and finalised by the government’s due dates

### What does success look like:

1. Engagement by Public Authorities in the Communities of Practice
2. Successful implementation of 35 SAPC, SARC and NFP recommendations
3. Active collaboration between agencies
4. Engagement by public authorities at the Heads of Procurement group meetings